

# FCC COVID-19 Telehealth Program Round 2:

## Application Instructions



### Preliminary Steps

#### Step 1: Request an eligibility determination from USAC by filing an FCC Form 460

Applicants that do not already have an eligibility determination may obtain one by filing an FCC Form 460 (Eligibility and Registration Form) with USAC. Applicants that do not yet have an eligibility determination from USAC can still file an application for Round 2 of the program while their FCC Form 460 is pending with USAC. The FCC Form 460 can be found [here](#).

#### Step 2: Obtain FCC Registration Number (FRN) and Commission Registration System (CORES) ID

An FRN is a 10-digit number that is assigned to a business or individual registering with the FCC, and is used to identify the registrant's business dealings with the FCC. Register with CORES [here](#).

#### Step 3: Start the process for registering for a System for Awards Management (SAM) account

Applicants do not need to be registered with SAM to submit an application, but they are strongly encouraged to start that process early because only SAM-registered applicants will be able to receive program funding. Register with SAM [here](#). You will need the following info:

- DUNS number
- Taxpayer Identification Number (TIN) or Employment Identification Number (EIN)
- Bank routing number, bank account number, and bank account type (checking/savings)

### Main Application

#### Step 1: Complete application through the application portal

Applications must be filed during the application filing window via the application portal, available on the [COVID-19 Telehealth Program webpage](#). Round 1 applicants will need to submit a new application. You will need the following information:

- Applicant site name, address, and county
- If you applied for Round 1 of funding, what is your application number?
- What do you plan to use this Round 2 funding for?

If applicable, you will also need to attach supporting documentation to your application to verify proof of:

- Indian Health Service (IHS) and/or Tribal Affiliation
- Critical Access Hospital certification
- Federally Qualified Health Center (FQHC) or FQHC Look-Alike certification
- Disproportionate Share Hospital certification

## Detailed Instructions for Determining Application Score

Below are detailed instructions for looking up information that will help you determine the score your application will receive.

Question	Instructions	Response	Points
Is your county a hotspot or sustained hotspot?	Go to <a href="#">HHS Hotspot Guide</a> . Scroll down and click on the first link under “Attachments”. Open the file and click on the “Counties” tab. Highlight your county and scroll over to the “Area of Concern Category” column to see if your county is a hotspot or sustained hotspot.	Sustained hotspot	
What is your county’s poverty level?	Go to <a href="#">Small Area Income and Poverty Estimates (SAIPE)</a> and filter by your county. Hover the cursor over your county to see your county’s poverty estimate.	12.8%	
What is your site’s census tract?	Go to <a href="#">this website</a> and type in your site’s address, then click “Geocode”. Scroll down to “Census Tract” (under “Best Geocode Output Census Values”).	158	
What is your census tract’s poverty level?	Go to <a href="#">Census Tract</a> and click “Filter”, then “Geography”, then “Tract”. Select your state, then select your county, then select your census tract. Click “Done”. Scroll over to the “Percent below poverty level” column and find the percent shown in the “Population or whom poverty status is determined” row.	12.2%	
If you applied for Round 1 funding, what is your application number?	Go to the <a href="#">FCC’s ECFS website</a> to search for your unique application number from Round 1 (under Docket 20-89).	N/A	
Are you a new applicant?	Must certify, under penalty of perjury, that you did not apply for Round 1 funding.	Yes	
Is your site affiliated with Indian Health	Must provide physical address and/or provide supporting documentation to verify Indian Health	No	

Service or on Tribal land?	Service (IHS) or Tribal Affiliation (see eligible Tribal lands map <a href="#">here</a> ).		
Is your site a Critical Access Hospital?	Search <a href="#">CAH eligibility</a> . Must provide proof of CAH certification.	No	
Is your site an FQHC, FQHC look-alike, or DSH?	Search <a href="#">FQHC list</a> , <a href="#">FQHC Look-Alike list</a> , and <a href="#">DSH list</a> . Must demonstrate qualification as a FQHC, FQHC look alike, or DSH.	Yes	
What is your HPSA ID number?	Go to the <a href="#">HPSA database</a> and type in your site's address, then click "Search". See whether your site is in a Primary Care HPSA, and if so, find your Primary Care HPSA score.	N/A	
Is your site in a rural county?	Go to <a href="#">USAC's Eligible Rural Areas Search tool</a> and enter your state. Scroll down to your county and see if your county and/or census tract is considered an eligible rural area.	No	
<b>Total Points</b>			